

To Whom It May Concern,

We are holding the 4th Annual Teresa Matthews Memorial 5K on October 14, 2017, during the Autumn Days Festival in Victoria, Virginia. This event is a fundraiser to honor the memory of a member of our community who lost her battle to cancer on August 6, 2014. Teresa Matthews was the mother to four great children: twin 12 year old girls Anna and Alyssa Inzeo, 10 year old Anthony Inzeo, and 9 year old Angelo Inzeo. Sadly, the children also suffered the loss of their father to cancer in 2011. All four children are now living with their uncle and aunt, Tony and Beth Matthews of Kenbridge. All proceeds from the fundraiser will go to the Matthews/Inzeo Family.

Last year's event was quite the success! The family watched our community rally around them for a third time and show them how very much we care. About 50 people participated in the 5K and over 60 businesses and community members donated to the race and silent auction. We need your help to make this year a success as well. We are asking local businesses, sales consultants, and members of the community to consider making donations to benefit this worthwhile cause. We need your support for the race as well as for the auction. Please send any donations to the address below or contact me to pick up. Please make checks payable to Teresa Matthews Memorial 5K or TMM 5K. To be guaranteed sponsorship recognition, please submit donations by October 1, 2017.

Donation suggestions include:

- Any monetary amount is appreciated:
 - \$50 gets a sign along the race route with company name
 - \$100 gets a sign along the route as well as your company name on the back of the T-Shirt.
- Items for the online auction
- Items to support the race, i.e. water, fruit, granola bars, coolers, ice, etc.

You and/or any member of your company are also welcome to participate in the race. The registration fee is \$25 for ages 13 and up or \$15 for ages 12 and under. Registration forms are located at the Victoria & Kenbridge Town Offices or you may email cshtdrg@gmail.com for a copy.

Thank you very much for taking the time to consider supporting this event honoring the memory of Teresa and helping her family. Please contact me with any questions you may have. I look forward to helping you.

Sincerely,

Courtney Daniel Shortridge
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