

Town of Victoria
New Customer Application for Water/Sewer Service

Applicant Name: _____

Applicant's Social Security Number: _____

Or Driver's License No.: _____

Mailing Address: _____

Property Location Address (911 Address): _____

Home Phone No.: _____ Work No.: _____

Cell Phone No.: _____ Other Contact: _____

Email Address _____

Applicant:

I hereby understand the following items with regard to the above referenced property:

- _____ 1. That I am responsible for all water and sewer charges incurred by me on the above-referenced property.
- _____ 2. That the Town of Victoria will bill me monthly based on my water and sewage use by the 1st of the month.
- _____ 3. That the bill becomes late on the 15th of each month and will incur a 10% late penalty if not paid.
- _____ 4. That if not paid before the 20th of each month, my bill will incur a \$20 additional late fee with a late notice.
- _____ 5. That if the bill is not paid by the 23rd of each month, my water will be turned off and incur an additional \$20 late fee.
- _____ 6. That I must notify the Town of Victoria when I move from this location or be held responsible for any water usage beyond my move out date.
- _____ 7. That EVERY home must have its own shut-off valve installed, per Town of Victoria Code.

Applicant

Date

For Office Use Only:

CITIPAK Account #: _____ **Cut On Date:** _____

Non-Discrimination Statement:

“The Town of Victoria is an equal opportunity provider and employer.” If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov .”

According to Section 15.2-2119, Fees and charges for water and sewer services, the Town of Victoria is required to obtain written authorization from the landlord for a lessee/tenant to have water transferred to his/her name. For this purpose, please fill in the following form and give back to lessee/tenant to return with water application. Thank you! Management

Date _____

Town of Victoria

RE: _____

(Lessee/Tenant Name(s))

Dear Town Clerk:

_____ (Lessee/Tenant Name) has entered into a lease for the property located at _____ (Property Location) and is authorized to obtain services at this address as a tenant of _____ (Property Owner Printed Name).

Signed: _____

(Property Owner)